

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

(An Autonomous Institution, Affiliated to Anna University, Chennai.)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

Ph: 04365 – 252882, 7373067032

Email: iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC


CIRCULAR

Date: 18.06.2021

A meeting of Internal Quality Assurance Cell (IQAC) members will be conducted on 21.06.2021, Board Room, E.G.S. Pillay Engineering College, at 10.00 am.





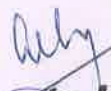


Agenda:




1. Reconstitution of IQAC Committee members
2. Review and Assessment of academic and administrative audit for the Academic year 2020-2021
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2021-2022
5. Planning for submission of AQAR for the academic 2020-2021
6. Any other matter with the permission of chair


Dr. M. CHINNADURAI
Director / IQAC
E.G.S. Pillay Engineering College,
Nagapattinam


Chairman / IQAC
Dr. S. RAMABALAN, M.E., Ph.D.
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

The Secretary / CEO / COE / All HODs / Committee Members / Office /

CSE - 
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CBBS - 

S&H - 
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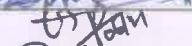
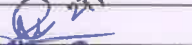


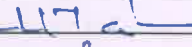









Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

21/06/2021

Minutes of the Internal Meeting of IQAC held on 21-06-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 21-06-2021 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. M. Chinnadurai	Director/IQAC	
3	Prof. K. Nagalakshmi	Coordinator/IQAC	
4	Dr. S. Paramesvaran	Management Representative	
5	Mr. K. Muthukumarasami	Senior Administrative Officer	
6	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
7	Mr. V.M. Suresh	Senior Administrative Officer	
8	Dr. B. Padmanabhan	Faculty Member	
9	Dr. T. Suresh Padmanabhan	Faculty Member	
10	Prof. P. Mallika	Faculty Member	
11	Dr. B. Padhmanaban	Faculty Member	
12	Prof. S. Manikandan	Faculty Member	
13	Dr. N. Murali	Faculty Member	
14	Dr. S. Kirshnamohan	Faculty Member	
15	Prof. C. Mallika	Faculty Member	
16	Prof. S. Savithiri	Faculty Member	
17	Dr. J.Vanitha	Faculty Member	
18	Prof. R.Seetha	Faculty Member	
19	Lion.Jc.S.Baraneedharan	Local Society Representative	
20	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
21	Mr. K. Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Reconstitution of IQAC committee members
2. Review and assessment of all academic and non-academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2021-2022
5. Discussion on AQAR submission to NAAC for 2020-2021
6. Any other matters with the permission of Chair

1. Reconstitution of IQAC committee members

The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.

Action to be taken by: All department IQAC coordinators

2. Review and assessment of all academic and non-academic activities during the last Academic year

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

3. Discussions on various formats prepared by IQAC

The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

4. Planning for the academic year 2021-2022

Director/IQAC discussed the Roadmap for the year 2021-2022 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail

the Roadmap before 30-06-2021. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

5. Discussion on AQAR submission to NAAC for 2020-2021

Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2020-21 data from departments on time.

Action to be taken by: Prof. K. Nagalakshmi

6. Any other matter with the permission of the Chair

The Director/IQAC highlighted the importance of internship. He requested all the HoDs and faculty members to encourage students to go on internships and spend their valuable time on projects, learning about field studies, making industry connections, and honing their interdisciplinary skills.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


CHAIRMAN/IQAC

Minutes prepared by: Prof. K. Nagalakshmi
Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
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The Secretary / CEO / COE / All HODs / Committee Members/ Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)


19.07.2021 ✓

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 21-06-2021 AT 10.00 A.M ✓

The action taken report and follow up process for the Internal Meeting of IQAC held on held on 21-06-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Reconstitution of IQAC committee members: The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC	New members were selected and the IQAC was reconstituted for the academic year 2021-2022 on 01-07-2021. The circular was prepared and disseminated to all the stakeholders.
Review and assessment of all academic and non-academic activities during the last Academic year: Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.	Noted
Discussions on various formats prepared by IQAC: The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.	The formats for collecting data to prepare AQAR were prepared and disseminated to all the IQAC department coordinators for implementation
Planning for the academic year 2021-2022: Director/IQAC discussed the Roadmap for the year 2021-2022 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the	The roadmap was prepared and disseminated for implementation.

<p>Roadmap before 30-06-2021. He requested all the team members to execute the activities as per the roadmap in a timely manner.</p>	
<p>Discussion on AQAR submission to NAAC for 2020-2021: Director/IQAC Instructed Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2020-21 data from departments on time.</p>	<p>The circular was sent to each department for collecting, consolidating and validating data related to AQAR for the academic year 2020-2021.</p>
<p>Any other matter with the permission of the Chair: The Director/IQAC highlighted the importance of internship. He requested all the HoDs and faculty members to encourage students to go on internships and spend their valuable time on projects, learning about field studies, making industry connections, and honing their interdisciplinary skills.</p>	<p>All the students were encouraged to go on internships. The list of student undergone internship was maintained by the concerned department.</p>


 DIRECTOR/IQAC

Dr. M. CHINNADURAI
 Director/IQAC
 E.G.S. Pillay Engineering College,
 Nagapattinam

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

01-07-2021

CIRCULAR

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2021-2022 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

S.No	Name of the Member	Designation
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Dr. P. Vijayalakshmi	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Dr. S. Manikandan	Faculty Member
10	Prof. C. Mallika	Faculty Member
11	Prof. K. Marimuthu	Faculty Member
12	Prof. S. Sakthi Kamalanathan	Faculty Member
13	Dr. J.Vanitha	Faculty Member
14	Prof. R.Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Local Society Representative
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. S. Sri Abi dharsini	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC

DIRECTOR / IQAC

CHAIRMAN / IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
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Chairperson / IQAC

Dr. M. Chinnadurai

Director / IQAC

Prof. K. Nagalakshmi

Coordinator / IQAC

CIRCULAR

Date: 17.09.2021

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 21-09-2021 at IQAC, Board Room, EGSPEC at 11.00 am.

Agenda:

1. Conduction of more number of value added courses
2. Result analysis - (2020-2021 even semester)
3. To increase the number of quality research articles
4. Any other matter with the permission of chair


Director / IQAC


Chairperson / IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

Dr. M. CHINNADURAI

Director / IQAC

E.G.S. Pillay Engineering College,
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CSE - 

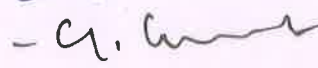
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

21/09/2021 /

Minutes of the Internal Meeting of IQAC held on 21-09-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 21-09-2021 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Designation	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Mr. K. Muthukumarasami	Senior Administrative Officer	
3	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
4	Dr.S. Kirshna Mohan	Senior Administrative Officer	
5	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
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15	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
16	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative	
17	Ms. S. Sri Abi dharsini	Student Representative	
18	Dr. M. Chinnadurai	Director/IQAC	
19	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Conduction of more number of value added courses
2. Result analysis - (2020-2021 even semester)
3. To increase the number of quality research articles
4. Any other matter with the permission of chair

1. Conduction of more number of value added courses

Discussions were made to conduct more number of value added courses to students in order to raise their standards above and beyond the levels specified in the academic curriculum.

2. Result analysis - (2020-2021 even semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

Action to be taken by: All the HODs

3. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs and IQAC coordinators

4. Any other matter with the permission of the Chair

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.

DIRECTOR/IQAC
Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

Minutes prepared by Prof. K. Nagalakshmi

PRINCIPAL
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
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CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

25.10.2021 ✓

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 21-09-2021 AT 10.00 A.M.

The action taken report and follow up process for the Internal Meeting of IQAC held on held on 21-09-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
<p>Confirmation of the previous minutes of the meeting of IQAC:</p> <p>Agenda of previous meeting</p> <ol style="list-style-type: none">1. Reconstitution of IQAC committee members2. Review and assessment of all academic and non-academic activities during the last Academic year3. Discussions on various formats prepared by IQAC4. Planning for the academic year 2021-20225. Discussion on AQAR submission to NAAC for 2020-20216. Any other matters with the permission of Chair <p>The minutes of the IQAC meeting held on held on 21-06-2021 at 10.00 in Board Room, E.G.S. Pillay Engineering College, have been circulated and presented among the members for approval.</p>	<p>The minutes were prepared and approved</p>
<p>Conduction of more number of value added courses:</p> <p>Discussions were made to conduct more number of value added courses to students in order to raise their</p>	<p>All the departments scheduled their value added courses. The department of ECE organized a</p>

standards above and beyond the levels specified in the academic curriculum.	value added course on “Basics of python programming” for 18-10-2021 to 22-10-2021 for II year ECE students. The department of BME organized a value added course on “Diagnostic measurements and recording” for II year BME students from 11-10-2021 to 15-10-2021 through Virtual mode.
Result analysis - (2020-2021 even semester): End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.	Noted.
To increase the number of quality research articles: Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members	Noted and suggestions were taken for implementation
Any other matter with the permission of the Chair: It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.	Noted and suggestions were taken for implementation



DIRECTOR/IQAC

Dr. M. CHINNADURAI
 Director/IQAC
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Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

Date: 15.02.2022

A meeting of Internal Quality Assurance Cell members will be conducted on 17-02-2022, Board Room, EGSPEC at 3.30. p.m.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Developing students ' Interpersonal skill to achieve good placement
4. Any other matter with the permission of chair




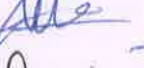



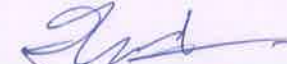

Director / IQAC




Dr. M. CHINNADURAI

CC to Director / IQAC
E.G.S. Pillay Engineering College,

Nagapattinam / CEO / COE / All HODs / Committee Members / Office / File


Chairman / IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
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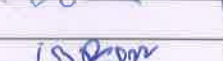

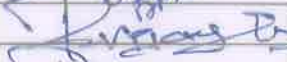

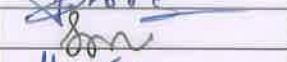






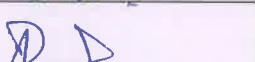




Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

17/02/2022

Minutes of the Internal Meeting of IQAC held on 17-02-2022 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 17-02-2022 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Designation	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Mr. K. Muthukumarasami	Senior Administrative Officer	
3	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
4	Dr.S. Kirshna Mohan	Senior Administrative Officer	
5	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
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18	Dr. M. Chinnadurai	Director/IQAC	
19	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Developing students ' Interpersonal skill to achieve good placement
4. Any other matter with the permission of chair

1. To motivate faculties to attend more skill development programmes

Faculty members are advised to attend more FDP related to their fields, core subject, pedagogy and new areas to enhance their quality of teaching

Action to be taken by: All the HODs

2. To discuss about the submission of various proposals for grants

Faculty members are asked to submit more quality proposals for grants

Action to be taken by: R&D coordinator


3. Developing students ' Interpersonal skill to achieve good placement

Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement

Action to be taken by: All the HODs

4. Any other matter with the permission of the Chair

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


CHAIRMAN/IQAC

Dr. M. CHINNADURAI

Director/IQAC

Minutes prepared by: Prof. K. Nagalakshmi

E.G.S. Pillay Engineering College,
Nagapattinam

CC to

Dr. S. RAMABALAN, M.E., Ph.D.
PRINCIPAL
E.G.S. Pillay Engineering College.
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM - 611 002

(An Autonomous Institution, Affiliated to Anna University, Chennai)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

10.03.2022

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 17-02-2022 AT 10.00 A.M.

The action taken report and follow up process for the Internal Meeting of IQAC held on 17-02-2022 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
<p>Confirmation of the previous minutes of the meeting of IQAC:</p> <p>Agenda of previous meeting</p> <ol style="list-style-type: none">1. Conduction of more number of value added courses2. Result analysis - (2020-2021 even semester)3. To increase the number of quality research articles4. Any other matter with the permission of chair <p>The minutes of the IQAC meeting held on held on 21-09-2022 at 11.00 in Board Room, E.G.S. Pillay Engineering College, have been circulated and presented among the members for approval.</p>	<p>The minutes were prepared and approved.</p>
<p>To motivate faculties to attend more skill development programmes: Faculty members are advised to attend more FDP related to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.</p>	<p>Faculty members and students were registered NPTEL courses related their fields, core subject, pedagogy and new areas to enhance their quality of teaching and learning process.</p>
<p>To discuss about the submission of various proposals for grants: Faculty members are asked to submit more quality proposals for</p>	<p>Suggestions were forwarded to R&D cell for implementation.</p>

grants.	
Developing students' Interpersonal skill to achieve good placement: Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.	Noted and Suggestions were forwarded to T&P cell for implementation.


DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam