

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

(An Autonomous Institution, Affiliated to Anna University, Chennai.)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

Ph: 04365 – 252882, 7373067032

Email: iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

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Date: 20.09.2019

A meeting of Internal Quality Assurance Cell (IQAC) members will be conducted on 24.09.2019 at Board Room, E.G.S. Pillay Engineering College, at 10.00 am.

Agenda:

1. Reconstitution of IQAC Committee members
2. Review and Assessment of all academic and other academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2019-2020
5. Discussion AQAR submission to NAAC for 2018-2019
6. Any other matter with the permission of chair


Director / IQAC


Chairman/IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.

Nagapattinam (Dt) Tamil Nadu.

CC to: **CHINNADURAI**
Director/IQAC

E.G.S. Pillay Engineering College, Nagapattinam / CEO / COE / All HODs / Committee Members/ Office / File

CSE 

CIVIL 

ECE 

EEE 

IT 

MECH

S&H 

MBA 

MCA 

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
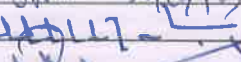

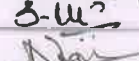
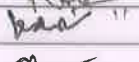
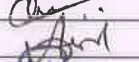

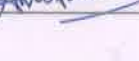

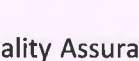
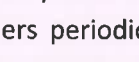
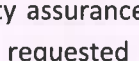
Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

24/09/2019

Minutes of the Internal Meeting of IQAC held on 24-09-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 24-09-2019 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. M. Chinnadurai	Director/IQAC	
3	Prof. K. Nagalakshmi	Coordinator/IQAC	
4	Dr. N. Murali	Department Coordinator/IQAC/CSE	
5	Prof. N. Karthiga	Department Coordinator/IQAC/CIVIL	
6	Dr. V. Sathiya	Department Coordinator/IQAC /ECE	
7	Prof. S. Latha	Department Coordinator/IQAC/EEE	
8	Dr. V. Navaneethakrishnan	Department Coordinator/IQAC/MECH	
9	Dr. K. Raju	Department Coordinator/IQAC/IT	
10	Dr. A. Charles	Department Coordinator/IQAC/S&H	
11	Dr. B. Asha Daisy	Department Coordinator/IQAC/MBA	
12	Dr. C. Mallika	Department Coordinator/IQAC/MCA	
13	Ms. P. Amirthavarshini	Student Representative	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Reconstitution of IQAC committee members
2. Review and assessment of all academic and non-academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2019-2020
5. Discussion on AQAR submission to NAAC for 2018-2019
6. Any other matters with the permission of Chair

1. Reconstitution of IQAC committee members

The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.

Action to be taken by: All department IQAC coordinators

2. Review and assessment of all academic and non-academic activities during the last Academic year

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

3. Discussions on various formats prepared by IQAC

The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

4. Planning for the academic year 2019-2020

Director/IQAC discussed the Roadmap for the year 2019-2020 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 26-09-2019. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

5. Discussion on AQAR submission to NAAC for 2018-2019

Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2018-2019 data from departments on time.

Action to be taken by: Prof. K. Nagalakshmi

6. Any other matter with the permission of the Chair

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.



DIRECTOR/IQAC

Dr. M. CHINNADURAI

Minutes prepared by: Prof. K. Nagalakshmi
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam
CC to



CHAIRMAN/IQAC

**Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL**

**E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.**

The Secretary / CEO / COE / All HODs / Committee Members/ Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

16.10.2019 ✓

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 24-09-2019 AT 10.00 A.M IN BOARD ROOM

The action taken report and follow up process for the Internal Meeting of IQAC held on 24-09-2019 at 10.00 A.M in board room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Reconstitution of IQAC committee members: The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.	The members for IQAC are selected and IQAC was reconstituted on 26-09-2019.
Review and assessment of all academic and non-academic activities during the last Academic year: Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.	Noted.
Discussions on various formats prepared by IQAC: The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.	Noted and suggestions were taken for implementation
Planning for the academic year 2019-20: Director/IQAC discussed the Roadmap for the year 2019-2020 and briefed the duties and responsibilities of IQAC team members.	The roadmap for the year 2019-2020 was prepared and disseminated to all the stakeholders.
Discussion on AQAR submission to NAAC for 2018-2019: Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating	A circular was prepared and disseminated for collecting, consolidating and validating

and validating AQAR 2018-2019 data from departments on time.	AQAR 2018-2019 data.
Any other matter with the permission of the Chair: The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.	Noted


DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

26-09-2019 ✓

CIRCULAR

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2019-2020 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

S.No	Name of the Member	Designation
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Prof. P. Mallika	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Prof. S. Manikandan	Faculty Member
10	Prof. E.Elakiya	Faculty Member
11	Prof. K. Marimuthu	Faculty Member
12	Prof. S. Savithiri	Faculty Member
13	Dr. J.Vanitha	Faculty Member
14	Prof. R.Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Local Society Representative
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. P. Amirthavarshini	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC

DIRECTOR / IQAC

Dr. S. RAMABALAN M.E., Ph.D.,
PRINCIPAL / IQAC

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Dr. M. CHINNADURAI
Director / IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

CSE - [Signature]

CIVIL - [Signature]

IT - [Signature]

ECE - [Signature]

EEE

MECH

MBA

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SSH

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

27-09-2019

Minutes of the Internal Meeting of IQAC held on 27-09-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 27-09-2019 at 10.00 A.M in Board Room to discuss the road map and other IQAC activities to be carried out during the academic year 2019-20. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr. J.Vanitha	Faculty Member	
14	Prof. R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative	
18	Ms. P. Amirthavarshini	Student Representative	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward. The Director discussed the following agenda points:

Agenda:

1. Introduction of new members of IQAC
2. Planning for the academic year 2019-2020
3. Discussion on AQAR submission to NAAC for 2018-2019
4. Any other matters with the permission of Chair

1. Introduction of new members of IQAC

The Director/IQAC, introduced the current members of IQAC for the benefit of all the esteemed members of IQAC

2. Planning for the academic year 2019-2020

Director/IQAC discussed the Roadmap for the academic year 2019-2020 and briefed the duties and responsibilities of IQAC team members. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Roadmap for the Academic year 2019-2020

S.No	Month (Deadline)	Activity	Action to be taken by
1	July 2019	-	-
2	August 2019	-	-
3	September 2019	-	-
4	October 2019	<ul style="list-style-type: none">• To compile and collect data to submit AQAR (data from July 2018- June 2019)• To collect data regarding Criterion II- Teaching-Learning and Evaluation• To collect data regarding Criterion III – Research, Innovations and Extension and• To collect data regarding Criterion IV- Infrastructure and Learning Resources• To collect data regarding Criterion V - Student Support and Progression• To collect data regarding Criterion VI- Governance, Leadership and	All IQAC department Coordinators

		Management	
		<ul style="list-style-type: none"> To collect data regarding Criterion VII- Institutional Values and Best Practices 	
5	November 2019	<ul style="list-style-type: none"> Conduct an awareness programme regarding External & Internal AAA External & Internal AAA 	
6	December 2019	<ul style="list-style-type: none"> Validation of AQAR data for the year 2018-2019 Submission of AQAR 	All department Heads/ All IQAC department Coordinators
		<ul style="list-style-type: none"> To collect data regarding functional committees and units (Grievance Cell, Women Empowerment Cell, EDC, Carrier Counselling, Alumni Association, Admission Committee, Magazine Committee, Department Clubs, Sports, NSS, NCC, Red cross, Professional bodies Any other.) 	Concern Coordinators
7	January 2020	<ul style="list-style-type: none"> To Conduct an awareness programme on Fund generating activities in Engineering Institutions 	Concern Coordinators
8	February 2020	<ul style="list-style-type: none"> To organize at least one common skill-development programme per year for the supporting staff 	Concern Coordinators
9	March 2020	<ul style="list-style-type: none"> To ensure all the UG Final year students published their project in UGC approved Journals 	All department Heads
		<ul style="list-style-type: none"> To ensure all the PG Final year students published their project in Scopus indexed Journals 	All department Heads (PG)
10	April 2020	<ul style="list-style-type: none"> To sign at least one MoU with reputed industries for mutually-beneficial interaction. To conduct at least 5 mutually-beneficial interaction programmes with MOU signed Industries To ensure the outcome of the joint programmes consistent with MOU/IQAC objectives. 	All department Heads
11	May 2020	<ul style="list-style-type: none"> To conduct at least 5 coaching classes GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services To ensure that 2 students from each department clear the exams successfully 	S&H department
12	June 2020	<ul style="list-style-type: none"> To achieve minimum 20 Lakhs 	All department Heads

		Revenue generation per department from R&D/Consultancy	
		<ul style="list-style-type: none"> To conduct minimum 2 Technical events (Conference/Symposium/Orientation Programmes/Capacity Building Programmes) 	All department Heads
		<ul style="list-style-type: none"> To attend minimum 2 FDP Programmes (1 per semester, at least one other state pedagogical programme) To participate and present research findings in minimum one International Conference 	All Faculty members
		<ul style="list-style-type: none"> To file minimum 1 patent per department 	All department Heads
		<ul style="list-style-type: none"> To publish minimum 1 SCIE indexed Journal and minimum 2 Scopus indexed Journal 	All Faculty members
		<ul style="list-style-type: none"> To ensure minimum 20% of students participate in intercollege technical events 	All department Heads
		<ul style="list-style-type: none"> To ensure minimum 2 students/department registered as entrepreneurs 	EDC Coordinator
		<ul style="list-style-type: none"> To achieve pass percentage at least 90 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 90% placement of eligible students with an average student's salary of 3 Lakhs 	Head of T&P cell
		<ul style="list-style-type: none"> To attain 100% utilization of industrial training (not less than 5 days) by Students 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 5 medals at the national/international level sports meet 	Sports Coordinator
		To ensure 100% Ph.D graduates/ Ph.D pursuing faculty in each department	All Faculty members
13	Ever Month	To Send Monthly Progress Report to Director/IQAC as per prescribed format given by IQAC	All IQAC department Coordinators

Action to be taken by: All HODs/Coordinators/Faculties/Incharges


3. Discussion on AQAR submission to NAAC for 2018-2019

Director/IQAC requested all the IQAC department coordinators to collect, consolidate and validate AQAR 2018-19 data from departments on time.

Action to be taken by: All IQAC department Coordinators

4. **Any other matter with the permission of the Chair**

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.



DIRECTOR/IQAC



CHAIRMAN/IQAC

Dr. M. CHINNADURAI

Minutes prepared by: Prof. K. Nagalakshmi, Coordinator/IQAC

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27-09-2019

Roadmap for the Academic year 2019-2020

S.No	Month (Deadline)	Activity	Action to be taken by
1	July 2019	-	-
2	August 2019	-	-
3	September 2019	-	-
4	October 2019	<ul style="list-style-type: none">To compile and collect data to submit AQAR (data from July 2018- June 2019)To collect data regarding Criterion I- Curricular AspectsTo collect data regarding Criterion II- Teaching-Learning and EvaluationTo collect data regarding Criterion III – Research, Innovations and Extension andTo collect data regarding Criterion IV- Infrastructure and Learning ResourcesTo collect data regarding Criterion V - Student Support and ProgressionTo collect data regarding Criterion VI- Governance, Leadership and ManagementTo collect data regarding Criterion VII- Institutional Values and Best Practices	All IQAC department Coordinators
5	November 2019	<ul style="list-style-type: none">Conduct an awareness programme regarding External & Internal AAAExternal & Internal AAA	
6	December 2019	<ul style="list-style-type: none">Validation of AQAR data for the year 2018-2019Submission of AQAR	All department Heads/ All IQAC department Coordinators

		<ul style="list-style-type: none"> To collect data regarding functional committees and units (Grievance Cell, Women Empowerment Cell, EDC, Career Counselling, Alumni Association, Admission Committee, Magazine Committee, Department Clubs, Sports, NSS, NCC, Red cross, Professional bodies Any other.) 	Concern Coordinators
7	January 2020	<ul style="list-style-type: none"> To Conduct an awareness programme on Fund generating activities in Engineering Institutions 	Concern Coordinators
8	February 2020	<ul style="list-style-type: none"> To organize at least one common skill-development programme per year for the supporting staff 	Concern Coordinators
9	March 2020	<ul style="list-style-type: none"> To ensure all the UG Final year students published their project in UGC approved Journals 	All department Heads
		<ul style="list-style-type: none"> To ensure all the PG Final year students published their project in Scopus indexed Journals 	All department Heads (PG)
10	April 2020	<ul style="list-style-type: none"> To sign at least one MoU with reputed industries for mutually-beneficial interaction. To conduct at least 5 mutually-beneficial interaction programmes with MOU signed Industries To ensure the outcome of the joint programmes consistent with MOU/IQAC objectives. 	All department Heads
11	May 2020	<ul style="list-style-type: none"> To conduct at least 5 coaching classes GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services To ensure that 2 students from each department clear the exams successfully 	S&H department
12	June 2020	<ul style="list-style-type: none"> To achieve minimum 20 Lakhs Revenue generation per department from R&D/Consultancy 	All department Heads
		<ul style="list-style-type: none"> To conduct minimum 2 Technical events (Conference/Symposium/Orientation Programmes/Capacity Building Programmes) 	All department Heads
		<ul style="list-style-type: none"> To attend minimum 2 FDP Programmes (1 per semester, at least one other state pedagogical programme) 	All Faculty members

		<ul style="list-style-type: none"> To participate and present research findings in minimum one International Conference 	
		<ul style="list-style-type: none"> To file minimum 1 patent per department 	All department Heads
		<ul style="list-style-type: none"> To publish minimum 1 SCIE indexed Journal and minimum 2 Scopus indexed Journal 	All Faculty members
		<ul style="list-style-type: none"> To ensure minimum 20% of students participate in intercollege technical events 	All department Heads
		<ul style="list-style-type: none"> To ensure minimum 2 students/department registered as entrepreneurs 	EDC Coordinator
		<ul style="list-style-type: none"> To achieve pass percentage at least 90 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 90% placement of eligible students with an average student's salary of 3 Lakhs 	Head of T&P cell
		<ul style="list-style-type: none"> To attain 100% utilization of industrial training (not less than 5 days) by Students 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 5 medals at the national/international level sports meet 	Sports Coordinator
		To ensure 100% Ph.D graduates/ Ph.D pursuing faculty in each department	All Faculty members


DIRECTOR/IQAC

M. S. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
CC Nagapattinam


CHAIRPERSON/IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
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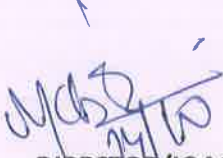
14.10.2019

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 27-09-2019 AT 10.00 A.M IN BOARD ROOM, E.G.S. PILLAY ENGINEERING COLLEGE

The action taken report and follow up process for the Internal Meeting of IQAC held on 27-09-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College. is furnishes in the below table.

Description of minutes	Action Taken
Confirmation of the previous minutes of the meeting of IQAC:	The minutes were prepared and approved
Agenda of previous meeting <ol style="list-style-type: none">1. Reconstitution of IQAC Committee members2. Review and Assessment of all academic and other academic activities during the last Academic year3. Discussions on various formats prepared by IQAC4. Planning for the academic year 2019-20205. Discussion AQAR submission to NAAC for 2018-20196. Any other matter with the permission of chair	
The minutes of the IQAC meeting held on 24.09.2019 in Board Room, E.G.S. Pillay Engineering College, at 10.00 am have been circulated and presented among the members for approval	
Introduction of new members of IQAC: The Director/IQAC, introduced the current members of IQAC for the benefit of all the esteemed members of IQAC	Noted
Planning for the academic year 2019-2020:	The road map was prepared and

<p>Director/IQAC discussed the Roadmap for the academic year 2019-2020 and briefed the duties and responsibilities of IQAC team members. He requested all the team members to execute the activities as per the roadmap in a timely manner</p>	<p>disseminated to all the stakeholders</p>
<p>Discussion on AQAR submission to NAAC for 2018-2019: Director/IQAC requested all the IQAC department coordinators to collect, consolidate and validate AQAR 2018-2019 data from departments on time</p>	<p>Noted and suggestion were taken for implementation</p>


 DIRECTOR/IQAC

M. M. CHINNADURAI
 Director/IQAC
 G.S. Pillay Engineering College,
 Nagapattinam

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

(An Autonomous Institution, Affiliated to Anna University, Chennai.)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

Ph: 04365 – 252882, 7373067032

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

Date: 10.02.2020

A meeting of Internal Quality Assurance Cell members will be conducted on 13-02-2020 at Board Room, EGSPEC at 11.00 am.

Agenda:

1. Result analysis - (2019-2020 odd semester)
2. Plan to collect feedback from students, parents, alumni, and other stakeholders
3. To increase the number of quality research articles
4. Any other matter with the permission of chair


Director / IQAC


Chairperson / IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Dr. M. CHINNADURAI
Director / IQAC
E.G.S. Pillay Engineering College
Nagapattinam


CSE 


CIVIL 

ECE - D.  10/2/20

EEE

IT 

MECH 

S&H 

MBA 

MCA 

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

13/02/2020

Minutes of the Internal Meeting of IQAC held on 13-02-2020 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 13-02-2019 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Designation	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr. J.Vanitha	Faculty Member	
14	Prof. R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative	
18	Ms. P. Amirthavarshini	Student Representative	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Review on academic audit completed as per schedule (2019-2020 odd semester)
2. Result analysis - (2019-2020 odd semester)
3. Plan to collect feedback from students, parents, alumni, and other stakeholders
4. To increase the number of quality research articles
5. Any other matter with the permission of chair

1. Review on academic audit completed as per schedule (2019-2020 odd semester)

The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed.

2. Result analysis - (2019-2020 odd semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

Action to be taken by: All the HODs

3. Plan to collect feedback from students, parents, alumni, and other stakeholders

Discussion were made on collecting feedback from various stakeholders.

Action to be taken by: All IQAC coordinators

4. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs and IQAC coordinators

5. Any other matter with the permission of the Chair

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


CHAIRMAN/IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Memo prepared by: Prof. K. Nagalakshmi
Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

The Secretary/CEO/COE/All HODs/Committee Members/Office/

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

10.03.2020 ✓

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 13-02-2020 AT 10.00 A.M IN BOARD ROOM, E.G.S. PILLAY ENGINEERING COLLEGE ✓

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<ol style="list-style-type: none">1. Introduction of new members of IQAC2. Planning for the academic year 2019-20203. Discussion on AQAR submission to NAAC for 2018-20194. Any other matters with the permission of Chair	
The minutes of the IQAC meeting held on 24.09.2019 in Board Room, E.G.S. Pillay Engineering College, at 10.00 am have been circulated and presented among the members for approval.	
Result analysis - (2019-2020 odd semester): End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.	
Plan to collect feedback from students, parents, alumni, and other stakeholders: Discussion were made on collecting feedback from various stakeholders.	Noted and suggestion were taken for implementation
To increase the number of quality research articles: Discussions were made on the best ways to publish	

more quality research articles in reputed journals by students and faculty members	
Any other matter with the permission of the Chair: It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.	


DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam